

DELEGATED DECISION NOTIFICATION

This form is used both to give notice of an officer's intention to make a Key decision and to record any delegated decision which has been taken. The decision set out on this form therefore reflects the decision that it is intended will be made, or that has been made. Although set out in the past tense a decision for which notice is being given may be subject to amendment or withdrawal.

LEAD DIRECTOR ⁱ :	Director Strategy and Resources, CEL
SUBJECT ⁱⁱ :	Passenger Transport – Approval to award three call off contracts from the Taxi and Private hire framework arrangement 2015-16.
DECISION DETAILS ⁱⁱⁱ :	<p>The Chief Officer, Civic Enterprise Leeds approved the award of the following home to school contacts from the framework arrangement for Taxi and Private hire from 10th July 2015:-</p> <p>a) A contract in order to provide home to school transport for the North East SILC, West Oaks, for Children and young people who have special educational needs to Rollinson safeway, at a cost of £192k per annum for a one year contract, with the option to extend for one further year.</p> <p>b) A mini framework contract for home to school transport for Children and young people who have special educational needs attending Hallcliffe school, to those suppliers detailed in appendix A. The costs will depend on volume and home address of the children and young people, but the total cost for transport into the school is expected to be in excess of £250k per annum. The mini framework will operate be for one year.</p> <p>c) A contract for one provider to provide home to school transport in the North of the city for Children and young people who are looked after by Leeds, to Rollinson safeway. The estimated budget for this call off, based on existing demand and volume is approx. £300k per annum and the contract will be for two years with a possible extension of a further two years.</p>
	<input type="checkbox"/> Council function (not subject to call-in) <input type="checkbox"/> Executive decision (Key) Is the decision eligible for call-in? ^{iv} <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No Is the decision exempt from call-in? ^v <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Executive decision (Significant Operational ^{vi} – not subject to call-in)
NOTICE ^{vii} / CALL-	Date the decision was published in the List of Forthcoming Key Decisions:

<p>IN (KEY DECISIONS ONLY):</p>	<p>12th May 2015</p> <p>If not on the List of Forthcoming Key Decisions for at least 28 clear days, the reason why it would be impracticable to delay the decision:-</p> <p>If exempt from call-in, the reason why call-in would prejudice the interests of the Council or the public:-</p> <p>N/A</p>										
<p>AFFECTED WARDS:</p>	<p>All</p>										
<p>DETAILS OF CONSULTATION UNDERTAKEN:</p>	<table border="1"> <tr> <td data-bbox="440 804 743 956"> <p>Executive Member</p> </td> <td data-bbox="743 804 1046 956"> <p>Date consulted:</p> </td> <td data-bbox="1046 804 1500 956"> <p>Interest disclosed?^{viii}</p> <p><input type="checkbox"/> Yes (Date of dispensation:)</p> <p><input checked="" type="checkbox"/> No</p> </td> </tr> <tr> <td data-bbox="440 956 743 1108"> <p>Ward Councillor</p> <p>N/A</p> </td> <td data-bbox="743 956 1046 1108"> <p>Date consulted:</p> </td> <td data-bbox="1046 956 1500 1108"> <p>Interest disclosed?</p> <p><input type="checkbox"/> Yes (Date of dispensation:)</p> <p><input type="checkbox"/> No</p> </td> </tr> <tr> <td data-bbox="440 1108 743 1261"> <p>Others^{ix} (please specify:)</p> </td> <td data-bbox="743 1108 1046 1261"> <p>Date consulted:</p> </td> <td data-bbox="1046 1108 1500 1261"> <p>Interest disclosed?</p> <p><input type="checkbox"/> Yes (Date of dispensation:)</p> <p><input type="checkbox"/> No</p> </td> </tr> </table>		<p>Executive Member</p>	<p>Date consulted:</p>	<p>Interest disclosed?^{viii}</p> <p><input type="checkbox"/> Yes (Date of dispensation:)</p> <p><input checked="" type="checkbox"/> No</p>	<p>Ward Councillor</p> <p>N/A</p>	<p>Date consulted:</p>	<p>Interest disclosed?</p> <p><input type="checkbox"/> Yes (Date of dispensation:)</p> <p><input type="checkbox"/> No</p>	<p>Others^{ix} (please specify:)</p>	<p>Date consulted:</p>	<p>Interest disclosed?</p> <p><input type="checkbox"/> Yes (Date of dispensation:)</p> <p><input type="checkbox"/> No</p>
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<p>CAPITAL INJECTION APPROVAL REQUIRED:</p>	<p>Injection approval required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>(If yes, you must complete the Approval box below)</p>										
<p>CAPITAL INJECTION APPROVAL</p>	<p>(Name:)</p> <p>(Title:)</p>	<p>Capital Scheme Number:</p> <p>Date:</p>									
<p>IMPLEMENTATION (KEY DECISIONS ONLY)</p>	<p>Officer accountable for implementation</p> <p>Julie Hatton</p> <p>Timescales for implementation^x</p> <p>Date of implementation – contracts to be awarded 10th July 2015</p> <p><i>J.P. Meaurio</i></p>										
<p>CONTACT PERSON:</p>	<p>Julie Hatton</p>	<p>Telephone number^{xi}:</p>									

		3781821
DECISION MAKER / AUTHORISED SIGNATORY ^{xii} :	(Name:) Y. P. Meahur	Date: 30 / 6 / 15

ⁱ The Leader of the Council may also make executive decisions and should be specified as the Lead Director where appropriate.

ⁱⁱ A brief title should be inserted here. If the decision is Key and has appeared on the List of Forthcoming Key Decisions, the title of the decision should be the same as that used in the List.

ⁱⁱⁱ Brief details of the decision should be inserted. This note must set out the substance of the decision, options considered and the reason for deciding on the chosen option, although care must be taken not to disclose any confidential or exempt information.

^{iv} See the Executive and Decision Making Procedure Rules for eligibility. The decision will not be eligible for call-in if it has already been subject to call-in i.e. considered by the relevant Scrutiny Board. This includes a decision which has been modified by the decision maker following a recommendation by a Scrutiny Board after call-in of the earlier decision.

^v If the decision is exempt from call-in a reason must be provided in the 'Notice / Call-In' box and in the report. The call-in period expires at 5pm on the 5th working day after publication. Scrutiny Support will notify decision makers of matters called-in no later than 12 noon on the 6th working day.

^{vi} If the decision would have been a Key decision but for an exception set out in Article 13.2.1, please refer to the connected Key decision in the decision details (either by the title or the reference number).

^{vii} All Key decisions should appear on the List of Forthcoming Key Decisions for 28 clear days before the decision can be taken. If 28 clear days' notice has not been provided, a reason must be provided here.

^{viii} No Member having a disclosable pecuniary interest or officer having an interest in any matter (whether pecuniary or otherwise required to be declared) should take a decision in relation to that matter. Other interests of a non-disqualifying nature should be recorded here. Any dispensation in place in relation to the matter should also be recorded here.

^{ix} This may include other elected Members, officers, stakeholders and the local community.

^x Please include proposed timescales for commencement and / or completion of implementation as appropriate.

^{xi} Please insert a complete telephone number whether land line or mobile, rather than an extension number so that you can be contacted from outside the Council.

^{xii} The signatory must be duly authorised by the Lead Director to make a decision in accordance with the relevant sub-delegation scheme. It is not acceptable for the signature to be 'pp' for the authorised signatory. For Key decisions only, the date of the authorised signature signifies that, at the time, the officer was content that the decision should be taken. However, should representations be received following public availability of reports the signatory will consider the effect which such representations should have on the final decision.

